



BREEZY HILL CLEAN-UP CHECKLIST FOR THE FACILITY DEPOSIT REFUND



Rules to follow - Verified by Parks staff

1. Was the reservation completed on time?
2. Was the facility cleaned and trash picked up?
 1. Sweep floors & Mop Floors
 2. Pick-up trash and remove all decorations
 3. Clean any used dishes
 4. Sit trash outside the front door to the left side.
(return all cleaning supplies to the supply closet and empty all mop buckets)
3. Was the facility left in working condition?
(there may be reservations after yours)
4. A/C unit - (must be turned on upon arrival & turned off before leaving by the renter)
5. If the kitchen warmer is used, make sure to clean and unplugged before leaving

Deposit Refunds:

If the facility is left in good condition and all rules are followed

Your refund will be returned within 5-7 business days.

Depending on your financial institution, your refund may take longer.

If you have any questions, please email us at parks@cityofterrell.org

