



Ben Gill Park Pavillion Rental Guidelines

1. Facility Access:

- You may access the facility for setup no more than 15 minutes prior to your scheduled start time.
- Park staff will inspect the facility 15 minutes after your scheduled end time.

2. Guest Conduct:

- All guests must follow the facility rules posted at the entrance (accessible via QR Code), which are consistent with the overall Park Rules and Regulations.

3. Capacity and Security:

- A maximum of 100 people is permitted. Events exceeding 100 people will require a special event permit and a uniformed security officer on-site for security purposes.
- It is the applicant's responsibility to arrange for security, either through the Terrell Police Department or another approved service.

4. Decorations:

- Users are not permitted to nail, tack, tape, screw, or otherwise physically attach materials to any part of the facility.

5. Noise:

- The use of loudspeakers, amplifiers, or microphones is prohibited unless prior written approval has been obtained.

6. Alcohol:

- Alcoholic beverages in any form are prohibited in Ben Gill Park and/or Pavilion facility.

7. Vehicles:

- Vehicles are restricted to designated parking areas only.
- Service vehicles are allowed to use the designated loading and unloading zone.

Deposit Refund Processing:

- Refunds are typically processed within 5 to 7 business days.
- Actual deposit availability is subject to your financial institution's processing times.

Criteria for Refund Verification (as confirmed by Parks staff):

1. Was the reservation completed within the allotted time?
2. Was the facility cleaned, and all trash, food, and decorations removed?
3. Was the facility left in proper working condition?